

WEBB COUNTY, TEXAS

COMMISSIONERS COURT AGENDA

PUBLIC NOTICE

COMMISSIONERS COURT MEETING WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2ND FLOOR LAREDO, TEXAS 78040 November 10, 2003 1:00 p.m.

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK
- 3. PLEDGE OF ALLEGIANCE
- 4. APPROVAL OF MINUTES FOR OCTOBER 27, 2003.
- 5. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
- 6. COMMUNICATIONS
- **7. PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

LOUIS H. BRUNI

Webb County Judge (956) 523-4600

JERRY VASQUEZ

Commissioner, Precinct 1 (956) 523-4617

JUDITH G. GUTIERREZ

Commissioner, Precinct 2 (956) 523-4624

FELIX VELASQUEZ

Commissioner, Precinct 3 (956) 523-4625

DAVID R. CORTEZ

Commissioner, Precinct 4 (956) 523-4653

MARGIE IBARRA

Webb County Clerk (956) 523-4251

HOMERO RAMIREZ

Webb County Attorney (956) 523-4044

LEO FLORES

Webb County Auditor (956) 523-4016

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

LOUIS H. BRUNI, WEBB COUNTY JUDGE

- **8.** Moment of Silence for Sgt. Michael Paul Barrera, first Laredo soldier killed in action in Operation Iraqi Freedom.
- Discussion and possible action to establish protocol concerning dedication plaques for Webb County Public Buildings.
- 10. Discussion and possible action to amend Webb County drug testing policy so as to maintain records of Webb County tested employees under lock and key at the Risk Management Department.
- **11.** Discussion and possible action to approve optional technology fee for e-filing for Webb County. (Presentation by Berring Point)
- **12.** Discussion and possible action to approve Capital Outlay list for Certificates of Obligation Series 2003.
- **13.** Discussion and possible action to appoint the County Judge's designee to serve on the Border Region MHMR Community Center Board of Trustees.
- **14.** Discussion and possible action to approve a resolution to support and participate in the South Texas Development Council for the period October 1, 2003 through September 30, 2004.
- **15.** Discussion and possible action to approve a resolution confirming the appointment of Commissioners Gerardo Vasquez and David Cortez to serve on the Board of Directors of the South Texas Development Council for the period October 1, 2003 through September 30, 2004.

JUDITH G. GUTIERREZ, COMMISSIONER PRECINCT 2

16. Discussion and possible action to rescind action taken on March 24, 2003, the acceptance of the donation of a 10.5 acre tract of land located off of U.S. Highway 359, from Home-Mart, Inc. a Texas Corporation and 359 East-Royal Land, L.C. a Texas Limited Liability Company, for the construction of a Self-Help Center and/or Community Park.

17. Discussion and possible action to accept the donation of a 12.5843 acre tract of land located off of Highway 359, from "Home-Mart, Inc., a Texas Corporation, and 359 East-Royal Land, L.C., a Texas Limited Liability Company" (10.7525 acres), "Brothers Materials, Ltd., a Texas Limited Partnership" (0.6158 acres), and "Vinateria Ranch Company, LTD., a Texas Limited Partnership" (1.2160 acres), the site to be used for the construction of a Self-Help Center and/or community park which must be constructed within two years or the property reverts back to the grantor/donor and any matters incident thereto.

FELIX VELASQUEZ, COMMISSIONER PRECINCT 3

18. Discussion and possible action to appoint Mr. Frank Salinas as interim Indigent Health Care Director effective September 17, 2003.

DAVID R. CORTEZ, COMMISSIONER PRECINCT 4

- **19.** Discussion and possible action to initiate formulation of Interlocal agreement for the purchase of playground equipment in the amount of \$25,000 to each of two Laredo Independent School District Elementary Schools to be designated by the Commissioners Court.
- **20.** Discussion and possible action to assign to the firm of Rolando Rios the re-defining of Webb County Voter Precincts that would be split by the proposed re-districting plan.

COUNTY ATTORNEY

21. Discussion and possible action to enter into the following third party funding contracts:

General Fund

Texas State Guard	\$ 3,000.00
Ruthe B. Cowl Rehabilitation Center	\$90,000.00
Border Area Nutrition Council	\$45,000.00
Laredo Regional Food Bank	\$10,000.00
Bethany House of Laredo	\$12,500.00

Hotel Motel Fund

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Webb County Heritage Foundation	\$50,000.00
Laredo Little Theatre	\$ 5,000.00
Laredo Center for the Arts	\$10,000.00
Laredo Philharmonic Chorale	\$ 6,000.00
Washington Birthday Celebration Assoc	.\$10,000.00
Border Olympics Inc.	\$10,000.00
Laredo Children's Museum Inc.	\$30,000.00
Princess Pocahontas Council Inc.	\$ 5,000.00
LULAC No. 7	\$ 6,000.00
Laredo International Fair and Expo.	\$ 4,000.00
Salon de la Fama Latinoamericano	
del Deporte (Latin-American Sports Hall	\$11,000.00
Streets of Laredo Urban Mall Assoc.	\$12,000.00
Mexican Cultural Institute	\$10,000.00

And authorizing the County Judge to sign all relevant documents.

22. Discussion and possible action to enter into a one (1) year (November 1, 2003 through October 31, 2004) equipment maintenance agreement with Eastman Kodak Company to provide maintenance support for a "Kodak Digital Science Scanner 1500 D" utilized by the Planning Department at a cost of NINE HUNDRED FORTY DOLLARS (\$940.00), and authorizing the County Judge to execute all relevant documents. [Requested by Planning Department Account Number 010-0102-6402 Repairs and Maintenance - Equipment]

- 23. Discussion and possible action to enter into a one (1) year (October 1, 2003 through September 30, 2004) software Maintenance Agreement with Environmental Systems Research Institute, Inc. (ERSI) to provide software maintenance support for the Mapping and 911 software utilized by the Planning Department at a cost of FIVE THOUSAND AND SEVEN HUNDRED DOLLARS (\$5,700.00), and authorizing the County Judge to execute all relevant documents. [Requested by Planning Department, Account Number 010-0102-6402 Repairs and Maintenance Equipment]
- 24. Discussion and possible action to enter into a one (1) year (November 1, 2003 through October 31, 2004) equipment maintenance agreement with Hewlett-Packard Express Services to provide maintenance support for a "HP Design Jet 800 PS Printer" utilized by the Planning Department at a cost of SEVEN HUNDRED TWENTY-FIVE DOLLARS (\$725.00), and authorizing the County Judge to execute all relevant documents. [Requested by Planning Department, Account Number 010-0102-6402 Repairs and Maintenance Equipment]
- 25. Discussion and possible action to enter into a one (1) year (November 1, 2003 through October 31, 2004) burglar alarm service and maintenance agreement with LAREDO ALARM to provide burglar alarm services at the Webb County Morgue at a monthly cost of TWENTY FIVE DOLLARS (\$25.00), and authorizing the County Judge to execute all relevant documents. The total cost of the Agreement is THREE HUNDRED DOLLARS (\$300.00). [Requested by Webb County Purchasing Department Account # 001-0106-6401 Repairs and Maintenance Buildings]
- 26. Discussion and possible action to enter into a one (1) year (November 1, 2003 through October 31, 2004) Fire alarm service and maintenance agreement with LAREDO ALARM to provide fire alarm services at the Webb County Morgue at monthly cost of FORTY DOLLARS (\$40.00), and authorizing the County Judge to execute all relevant documents. The total cost of the Agreement is FOUR HUNDRED EIGHTY DOLLARS (\$480.00). [Requested by Webb County Purchasing Department Account # 001-0106-6401 Repairs and Maintenance Buildings]

- 27. Discussion and possible action to enter into a "Memorandum of Understanding" with the Laredo Police Department, Texas Department of Public Safety, Texas Parks and Wildlife (Park Ranger) and the Texas Parks and Wildlife Law Enforcement Division (Game Warden) for the Webb County Sheriff to assist the Texas Parks and Wildlife Service in providing law enforcement response and services at the Lake Casa Blanca International State Park. [Requested by Webb County Sheriff]
- **28.** Discussion and possible action to accept 29 rights-of-way, out of Pueblo Nuevo Subdivision and one (1) out of Ranchitos IV Los Minerales Annex and authorizing the County Judge to sign all relevant documents.
- 29. Discussion and possible action to enter into a one (1) year (September 12, 2003 through September 11, 2004) equipment maintenance agreement with Professional Document Packaging to provide maintenance support for a Powis Parker Fastback Binder and Powis Spine Printer utilized by the Planning Department at a total cost of EIGHT HUNDRED NINETY DOLLARS (\$890.00), and authorizing the County Judge to execute all relevant documents. [Requested by Planning Department, Account Number 010-0102-6402 Repairs and Maintenance Equipment]
- 30. Discussion and possible action to enter into a one (1) year (October 1, 2003 through September 30, 2004) Equipment Service Agreement with Record Systems, LLC. to provide equipment maintenance of the Kardex Lektriever filing system located at the Webb County Attorney's Office at a cost of NINE HUNDRED AND SEVENTY FIVE DOLLARS (\$975.00), and authorizing the County Judge to execute all relevant documents. [Requested by County Attorney Account Number 001-1101-6402 (Repairs and Maintenance Equipment)]
- 31. Discussion and possible action to enter into a one (1) year (October 15, 2003 through October 15, 2004) software subscription agreement with Sirius Computer Solutions, Inc. to provide software maintenance to be utilized by the MIS Department for the iSeries AS/400 at a cost of TWENTY THREE THOUSAND ONE HUNDRED TWO DOLLARS (\$23,102.00), and authorizing the County Judge to execute all relevant documents. [Requested by MIS Department, Account Number 001-0500-6402 Repairs and Maintenance Equipment]

32. Discussion and possible action to enter into a one (1) year (October 1, 2003 through September 30, 2004) software maintenance agreement with TriMin Systems, Inc. to provide software maintenance support utilized by the County Clerk's Office on the AS/400 at a cost of TEN THOUSAND FIVE HUNDRED DOLLARS (\$10,500.00), and authorizing the County Judge to execute all relevant documents. [Requested by MIS Department, Account Number 001-0500-6402 Repairs and Maintenance Equipment]

ECONOMIC DEVELOPMENT

- 33. Discussion and possible action to authorize a resolution for the submission of a Texas Community Development Program application to the Office of Rural Community Affairs for \$500,000 under the Colonia EDAP Fund Program with \$10,000 in-kind contribution from the Economic Development Department and authorizing the Honorable Louis H. Bruni, County Judge, to execute all relevant documents.
- **34.** Discussion and possible action to accept a \$350,000 grant from the U.S. Department of Justice, Office of Violence Against Women for the implementation of Safe Havens: Supervised Visitation & Safe Exchange Program. This project will support supervised Visitation & Safe Exchange options for families with a history of domestic violence, child abuse, sexual assault and stalking.

ENGINEERING DEPARTMENT

- **35.** Discussion and possible action to request authorization to repair the Webb County Juvenile Detention Center as necessary for recertification. [Capital Outlay Certificates of Obligation Series 2003]
- **36.** Discussion and possible action to fill slot # 2203, Project Coordinator, at an annual salary of \$42,733 effective November 10, 2003.

37. Discussion and possible action awarding Supplemental Agreement # 1 to the existing contract with Dannenbaum Engineers for the inspection of six construction projects of the Texas Water Development Board water and sewer improvements at El Cenizo and Rio Bravo in the amount of \$507,442. They will be inspecting the 2.4 MGD water treatment plant, expansion of the waste water treatment plant to 1.5 MGD, water line replacement in Rio Bravo, water line replacement in El Cenizo, lift stations and force mains in El Cenizo, 200,000 gallon elevated tank in El Cenizo and the replacement of water lines in Rio Bravo. [Funded by Texas Water Development Board grants and loans]

FACILITIES DEPARTMENT

38. Discussion and possible action to fill slot # 038, Custodian, at \$8.25 per hour effective November 10, 2003.

HEAD START

39. Discussion and possible action to fill the following slots effective November 11, 2003:

Slot # 2053, part-time Substitute Teacher at \$7.04 per hour Slot # 1652, full-time AA Teacher at \$11.40 per hour Slot # 1791, full-time AA Teacher at \$11.40 per hour Slot # 1694, part-time Substitute Teacher at \$7.04 per hour

INDIGENT HEALTH CARE

40. Discussion and possible action to approve the purchase of five (5) Microsoft Software licenses in the amount of \$1,982. [Account # 001-4101-6402 Repairs and Maintenance Equipment]

MANAGEMENT INFORMATION SYSTEM

41. Discussion and possible action to authorize the purchasing agent to solicit bids for repairs and/or the replacement of broadcasting equipment for Webb County Commissioners Courtroom, and any other matters incident thereto. [Capital Outlay Certificates of Obligation Series 2003]

PURCHASING AGENT

- **42.** Discussion and possible action to authorize an agreement with J-Star Construction for the removal of the old fence, the purchase of fence materials, and to install a new fence at the Webb County Golf Course by force account. [Account # 001-0105-6032-04 Storm Damage 06/03]
- **43.** Discussion and possible action to authorize the purchasing agent to purchase 65 air conditioning units from Freidrich Air Conditioning Company through a state contract in the amount of \$19,050 for the Community Action Agency. [Account # 911-4227-7018 Heating/Cooling Systems Comprehensive Energy Assistance Program]
- 44. Discussion and possible action to authorize the purchasing agent to purchase three (3) Personal Computers through the Department of Information Resources (DIR) state contract # 94-00151 for the Justice of the Peace, Precinct 3, Judge Alfredo Garcia Jr. in the amount of \$4,574.97 from IBM. [Account # 016-1043-8801 Capital Outlay Justice Court Technology Fund]
- **45.** Discussion and possible action to authorize the purchasing agent to purchase one (1) speed trailer and one (1) 12" basic sign from Ingram Technologies in the amount of \$4,790 for the Law Enforcement Center. [Account # 315-2040-6224 Minor Apparatus & Tools Local Law Enforcement Block Grant]
- **46.** Discussion and possible action to authorize the purchasing agent to approve and award an Electronic Monitoring Service Agreement from Protell in the amount of \$5 per day per individual for the Pre-Trial Services Department and to authorize the County Judge to execute any and all documents. [Account # 001-1205-6022 Professional Services]
- 47. Discussion and possible action to authorize the purchasing agent to award/reject bid # 2003-45 "Justice of the Peace Courthouse Precinct 2 Place 1 & 2". [Account # 679-8105-8103 Building Improvements Certificates of Obligation Series 2001 and Account # 689-1046-8601 Construction in Progress Certificates of Obligation Series 2002]
- **48.** Discussion and possible action to authorize the purchasing agent to solicit bids for improvements to the Tex-Mex Building at the corner of Washington Street and Convent.

- **49.** Discussion and possible action to authorize the purchasing agent to solicit request for proposals for food commodities for the Law Enforcement Center and Community Action Agency.
- 50. Discussion and possible action to authorize the purchasing agent to purchase homeland security items approved by theTEEX (Texas Engineering Extension Service) through the Domestic Preparedness Assessment Grant Agreement No. 48479 which awarded \$213,153 to Webb County departments directly involved with domestic preparedness/homeland security measures.

RISK MANAGEMENT

- **51.** Discussion and possible action regarding a claim submitted by the Self-Help center for a theft which occurred on or about March 4, 2003. [Account # 001-0105-9201 Claims Paid]
- **52.** Discussion and possible action to establish amount of money for which Interim Risk Manger or Risk Mangement Department may settle claims without further authorization from Commissioners Court.
- **53.** Discussion and possible action regarding the property damage claim of the District Attorney's Office for a motor vehicle accident which occurred on or about June 7, 2003. [Account # 001-0105-9201 Claims Paid]
- **54.** Discussion and possible action regarding the property damage claim of CAA-EL Aguila for the vandalism of a motor vehicle which occurred on or about June 14, 2003. [Account # 001-0105-9201 Claims Paid]
- **55.** Discussion and possible action regarding the property damage claim of the County Attorney's Office for a motor vehicle accident which occurred on or about August 1, 2003. [Account # 001-0105-9201 Claims Paid]
- **56.** Adjournment.

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

₺ DISABILITY ACCESS STATEMENT **₺**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS DAY OF NOVEMBER, 2003.
By: Luz Garcia Court Administrator
CERTIFICATION OF NOTICE AND POSTING
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the day of, 2003 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.
DATED THIS, 2003
COUNTY CLERK, WEBB COUNTY, TEXAS
BY: